

## YEAR 5 11+ COURSE 2023-2024

(for GL Assessment 11+ candidates who enter Year 5 in September 2023)

The SDE 11+ Course has been created for students preparing for the GL Assessment® 11+ tests and comprises:

- ✓ **4 Assessments at the beginning of the Course** (English, Verbal Reasoning, Maths and Non Verbal Reasoning)
- ✓ **"A technique-focused approach to learning for the 11+"** (unlike many 11+ course providers we teach your child *how* to approach each 11+ question using Susan's carefully developed *techniques*)
- ✓ **Susan Daughtrey M.Ed Course structure, lesson plans and materials** are used in class
- ✓ **2 hours of tuition per week** during term time; 32 lessons in total
- ✓ **2 additional 'Mini Mock' Sessions (2 hours each)** are undertaken in January and March 2024 to introduce the students to formal examination and to help monitor progress (extending the Course to 34 Weeks in total)
- ✓ **GL-style SDE 11+ Mock Exam Session A** (2 ½ hours – spring 2024) is included in the Course fee (GL-style SDE 11+ Mock Exam Sessions B – G can be added as an optional extra – see below)
- ✓ For periods of self-isolation or other exceptional circumstances, your child is invited to join a classroom-based lesson via our **fully interactive Hybrid Classroom technology** which is now available in all three of the physical classrooms at the SDE Beaconsfield Tuition Centre
- ✓ Access to our **weekly pre-recorded video tutorials which have been devised and narrated by Susan Daughtrey M.Ed and cover all of the weekly lesson content** – these video tutorials enable you as a parent to understand what is being taught in the classroom and the teaching methods used; they are also an invaluable resource if your child needs to recap or for revision purposes
- ✓ **Fully qualified and experienced teachers**
- ✓ **Our teachers are dedicated to your child's success in the 11+ exams** – SDE's Year 5 class teachers are usually **invested partners in our 11+ tuition business**, SDE (Tuition) LLP
- ✓ **Weekly-set Homework** using **homework resources provided by SDE in an attractive Prep Bag** (included in the Course fee)
- ✓ All test and homework results can be recorded on your child's **Online Record Table**, providing **comparative data and analytics**
- ✓ **Small groups: A maximum regular group size of 12 students**

- ✓ Tuition Centre Assistants and Classroom Administrative Assistants are employed **so the teacher can focus exclusively on your child's educational needs**
- ✓ All SDE staff are **carefully vetted**, including an **Enhanced DBS check**
- ✓ As an Ofsted-registered childcare provider, **at our Buckinghamshire and Langley Tuition Centres we accept Childcare Vouchers and Tax-Free Childcare payments – save at least 20% on our Course fees**

#### Optional Extras:

- ✓ **6 x Susan Daughtrey GL Assessment®-style 11+ Mock Exam Sessions** held between April and September 2024; choose from hundreds of options (cost: **£352 spread over 11 months; £32 per month**);
- ✓ **10 ½ hour Refresher (Revision) Course** at the end of August 2024 (cost: **£297 spread over 11 months; £27 per month**); and
- ✓ **8-hour targeted 11+ Workshop** at May half term or in the Summer Holidays in either Verbal Reasoning, Non Verbal Reasoning, Maths or English to address your child's weakest subject – you will be given a choice of Courses and dates which will be released after Easter 2024 (cost: **£264 spread over 11 months; £24 per month**).

Classes are held at our teaching venues in **Chalfont St. Peter, Beaconsfield, Amersham and Langley** subject to availability at the time of booking.

#### **Chalfont St. Peter – Chalfont St. Peter Community Centre, Gravel Hill, Chalfont St. Peter SL9 9QX:**

Group A:	Friday, 4:30pm to 6:30pm
Group B:	Saturday, 9:00am to 11:00am
Group C:	Saturday, 11:30am to 1:30pm
Group D:	Sunday, 10:00am to noon
Group E:	Sunday, 12:30pm to 2:30pm

#### **Beaconsfield – The SDE Tuition Centre, Burkes Court, Burkes Road, Beaconsfield HP9 1NZ:**

Group F:	Monday, 4.30pm to 6.30pm
Group F1:	Monday, 4.30pm to 6.30pm
Group G:	Tuesday, 4.30pm to 6.30pm
Group H:	Wednesday, 4.30pm to 6.30pm
Group I:	Thursday, 4.30pm to 6.30pm
Group J:	Saturday, 9.00am to 11.00am
Group K:	Saturday, 11.30am to 1.30pm
Group L:	Sunday, 9.30am to 11.30am
Group M:	Sunday, noon to 2:00pm

**Amersham – The SDE Tuition Centre, SDE House, 150 Station Road, Amersham HP6 5DW**

Group N:	Monday, 4.30pm to 6.30pm
Group N1:	Monday, 4.30pm to 6.30pm
Group O:	Tuesday, 4.30pm to 6.30pm
Group O1:	Wednesday, 4.30pm to 6.30pm
Group P:	Thursday, 4.30pm to 6.30pm
Group Q:	Saturday, 9:00am to 11:00am
Group Q1:	Saturday, 9:00am to 11:00am
Group R:	Saturday, 11.30am to 1.30pm
Group R1:	Saturday, 11.30am to 1.30pm
Group S:	Saturday, 2.00pm to 4.00pm

**Langley – Langley College, Station Road, Langley SL3 8BY**

Group U:	Thursday, 4.30pm to 6.30pm
Group V:	Saturday, 10:00am to noon
Group W:	Saturday, 12:30pm to 2:30pm
Group X:	Saturday, 3:00pm to 5:00pm

The total cost of the SDE 11+ Course is £2,880, plus any of the optional extras that you wish to add to your booking.

The Course fees are payable by way of an initial deposit of £350 followed by 11 monthly payments of £230 beginning on 1<sup>st</sup> October 2023 and ending on 1<sup>st</sup> August 2024.

<https://susandaughtreyeducation.com/courses/list-of-11-courses/>

*A full outline of the SDE 11+ Course appears below.*

The Susan Daughtrey Education 2023-24 11+ Course takes account of all the known requirements of the GL Assessment® 11+ tests, making the SDE 11+ Course a very thorough and effective preparation of your child. Many thousands of hours have been spent by Susan (author of the highly successful Verbal Reasoning *Technique and Practice* series of books) writing and refining the Course (including its structure, lesson plans and materials). All of the material Susan has written for the SDE 11+ Course is unpublished and is therefore only available to students attending the Course.

**Initial Assessments**

The Course begins (Weeks 1 and 2) with initial assessments in English, Verbal Reasoning, Maths and Non-Verbal Reasoning. The results of these assessments will be accessed via your secure Parent Login to your online SDE Account and you will be given access to anonymised comparative data so you can see how your child's performance compares to a larger group of SDE Year 5 students.

### Prep Bag and Homework

At the first lesson, your child will be given an attractive Prep Bag containing the first half term of classwork and homework, as well as various published books that are referred to as part of the homework programme. Weekly homework varies depending on the topics taught in class and is supplied to your child half termly in advance in specially printed homework books that are personalised with your child's details. Additional homework is set over the school holidays to maintain continuity and to revise, test and extend the work already completed in class. Your child will be provided with additional published books as part of the Course, in order to further supplement and practise the significant amount of homework that Susan has written. All results are now recorded online in your child's SDE Account, which also gives you access to comparative data for all exercises.

### A technique-focused approach to learning for the 11+

During Weeks 3 – 24 (with the exception of the two 'Mini Mock' Weeks mentioned below), the Course concentrates on teaching every aspect of the verbal reasoning, maths and non-verbal reasoning components of the GL Assessment® 11+ tests:

- Your child will be **taught** Susan's **techniques** to help her/him correctly and speedily approach GL Assessment®-style verbal reasoning questions (including comprehension, cloze, proofreading, shuffled sentences and the '21 types' of verbal reasoning);
- The Maths component involves the **teaching of the entire four-year Key Stage 2 Maths syllabus** (which begins when the child is in Year 3 at school and concludes at the end of Year 6) as well as the application of Key Stage 2 Maths knowledge to 11+ style problem Maths questions; and
- The **techniques for all types of NVR question (including spatial reasoning) are taught** as part of the Course.

### Hybrid Classroom Interactive Video Link

At the SDE Tuition Centre in Beaconsfield, all three of our classrooms are equipped with Hybrid Classroom technology. If your child is unwell or self-isolating, you can request a Zoom link from the SDE Office. Your child can then join a class (potentially their regular SDE class with their usual teacher and classmates) from home.

The Hybrid Classroom is a fully interactive design, so your child will be able to participate in the class much as if they were attending in person (there are three large screens and a speaker/microphone system fitted in each classroom). The Classroom SmartBoards provide a secondary output feed to Zoom so as to give your child a clear view of the board work.



The Hybrid Classroom facilities have been activated hundreds of times to support children who are unwell or during lengthy periods of self-isolation. Hybrid Classroom lessons should be booked through the SDE Office at least 48 hours in advance of the lesson.

### **Pre-recorded Video Tutorials**

All of the teaching content from the SDE 11+ Course is now available as pre-recorded video tutorials which have been devised and narrated by Susan Daughtrey M.Ed. These are released weekly through the Course and can be accessed via your online SDE Account.

The video tutorials form a full record of the SDE lesson content. As a parent, this allows you to see exactly what was taught in class and the teaching methods used. Any missed lessons that were not attended in person or via the Hybrid Classroom facilities can be caught up using the pre-recorded video tutorials. The video tutorials are also invaluable if your child needs to recap on any of the lesson content and for revision purposes later in the Course.

### **Weekly Mini Tests**

During Weeks 3 – 24 of the Course (with the exception of the two 'Mini Mock' Weeks mentioned below), progress tests in all subjects are administered in the first 10 – 12 minutes of each class. These 'Mini Tests' test your child's vocabulary (which is set as part of the weekly homework assignment), verbal reasoning and/or maths and in doing so not only provide additional weekly practice in all subjects, but fundamentally, assist the teacher to closely monitor the progress of each student.

### **SDE 11+ 'Mini Mocks'**

In 2022 two new 'Mini Mock' Sessions were added to the SDE 11+ Course for the first time, extending the Course from 32 Weeks to 34 Weeks.

- **Mini Mock 1** is held following Week 11 of the Course (w/c 22<sup>th</sup> January 2024)
- **Mini Mock 2** is held following Week 17 of the Course (w/c 18<sup>th</sup> March 2024)

The Mini Mocks are designed to:

- 1) provide an early and gentle introduction to formal 11+ style exam testing; and
- 2) help monitor each student's individual progress on the SDE 11+ Course.

Each Mini Mock Session is held in an Exam Hall rather than in the normal classroom setting. You will be invited to make your Mini Mock reservations once the Course has commenced. There will be a choice of

times/dates/venues to choose from. This means there will be a mix of children including many from other SDE Year 5 Groups present at your child's Mini Mock Sessions.

The Mini Mock test papers are multiple choice format and we also use audio administration for the first time – both features many final GL Assessment® 11+ exams. However, unlike the 'full' SDE 11+ Mock Exams which commence after Easter of Year 5, the Mini Mock test papers only test the students on the subjects and topics that have already been taught on the SDE 11+ Course up to each Mini Mock week. As such, each Mini Mock also acts as a Progress Test so you can see how your child is developing on the Course. As with the 'full' SDE 11+ Mock Exams (see below), you will receive detailed comparative data and analytics as part of the online feedback (accessed via your secure online SDE Account) after each Mini Mock.

### **GL Assessment®-style 11+ Mock Exams (Exam Hall-based)**

The 'full' SDE 11+ Mock Exams then begin after Easter and are attended in addition to the regular weekly classes. Each 11+ Mock Exam Session is the equivalent of the real 11+ exam day.

All students attending the SDE 11+ Course are invited to attend Session A in spring 2024 and the cost of this first formal SDE 11+ Mock Exam is included in the standard Course fee.

For those who require further exam practice, GL Assessment-style 11+ Mock Exams Sessions B – G can be added as an optional extra at Registration (see below). This option is strongly recommended for those students who are intending to appear for the real 11+ tests in September 2024.

### **GL Assessment®-style 11+ Practice Tests (In Class)**

During the summer term (Weeks 25 to 30) and in the lead up to the 11+, practice GL Assessment®-style 11+ tests take place in class under examination conditions in order to revise, in a structured fashion, all the topics taught on the Course, to familiarise the students with the format of the paper (as far as possible) and the procedure of the day, and to continue the continuous assessment of the students.

These 11+ practice tests have all been written by Susan and are separate to the SDE 11+ Mock Exam test papers. Each 'class-based test-paper experience' will culminate in a review and discussion of the questions that appeared on the test paper to ensure the children benefit from a full explanation of the correct procedure/technique of answering the questions, and to equip the children to attempt a similar question more successfully in the future.

As the lessons focus on reviewing the most difficult areas of the test papers, there is often not time in class to review every question that appeared on the practice test. To address this 'gap' and give every child a full explanation for every question they individually answered incorrectly on the test, the four test papers used as part the Course are now supported by **Susan Daughtrey 11+ Dynamic Video Tuition®**. We have created a separate video tutorial for each question on the test papers which parents and students can access from home, via their secure online SDE Account. Each video contains:

- The test question and multiple-choice answer options that appear on the question paper;
- Where relevant (e.g for VR questions), an explanation of the technique or method that Susan Daughtrey recommends your child uses to answer the question, devised and narrated by Susan Daughtrey, and which is consistent with the technique taught on the Course;
- Where relevant (e.g for Maths questions), working out is shown on screen in a step-by-step fashion, with Susan Daughtrey explaining the process she recommends your child should follow to answer the question correctly; and
- Finally, the correct answer is shown on screen.

It is recommended that parents and children watch the video tutorials for the questions the child answered incorrectly, as an additional item of homework, to help reinforce the classroom learning and to ensure your child learns from her/his mistakes.

### **Summer Holiday Homework**

Your child will be set summer holiday homework to continue, through the school summer holidays, the practice and familiarisation of all the subjects your child has learned. The final two lessons will take place just a few days before the actual 11+ tests.

### **The Role of Parents**

The Course is rigorous, demands a lot of work and dedication on the part of your child and requires a very determined and positive attitude. If your child has these attributes, most parents tell us that their children thoroughly enjoy the lessons, improve enormously at school generally, make many new, good friends and develop a very strong sense of how to study and of what is required to learn and achieve.

We encourage parents to play a major and active role in their child's study and we see you as an essential contributor to this process. You are an integral and important part of your child's exam preparation and performance on this Course.

Parents are asked to oversee the completion of the homework and to mark it using the answers provided in each weekly 'Parent Homework Pack'. Scores are then recorded by the parent on a paper Record Table and can also be recorded on the Online Record Table within your SDE Account, providing you with access to comparative data.

Parents are asked to bring any homework problems to the attention of the teacher, so these can be addressed as part of the homework review which takes place at the beginning of each lesson.

### **Course Objective**

*The objective of all SDE Courses is quite explicit* - to offer a first-class, quality Course where every effort is made to address the student's weaknesses, to maximise his/her examination performance and to extend each student to her/his fullest potential so the child has the best possible chance of success in the 11+. Everybody who works at Susan Daughtrey Education is striving for excellence and every possible effort is made to achieve it.

The Course is designed for a child who will benefit from lots of teacher contact, support and reinforcement and who will more ably cope with the subjects when spread over a longer period of time.

### Optional Extras

Book with confidence: you can remove any optional extra from your booking at any time prior to the commencement date of the relevant service, for a full refund of any instalments which have already been collected in respect of the optional service which is being removed.

If you are therefore unsure whether you need any of the options, you are advised to add them at Registration and then contact us by email at [office@sde11plus.com](mailto:office@sde11plus.com) for a full refund if you decide any of these additional services are no longer required.

### 11+ Workshops

By Easter of Year 5, we usually find that each child has a clear subject-specific weakness in either English, Maths, Verbal Reasoning or Non-Verbal Reasoning and that she/he would benefit from some additional instruction to help address this 'challenging subject'. The 11+ Workshops, which were first offered to our 2020/21 Year 5 students, have been developed to respond to this need. They are short subject-centric Courses (8 hours of teaching over two days), which take place during May half term or the early part of the School Summer Holidays.

If you opt for an 11+ Workshop at Registration, you will be provided with a range of bookings options (subjects, dates and venues) at the beginning of the School Summer Term. Your child's SDE tutor will recommend the 11+ Workshop subject she/he recommends for your child, although the final choice is made by you. We know some parents may ask to book a second 11+ Workshop, in another subject, which will be permitted, but is subject to availability at the time. **The cost of each 11+ Workshop is an additional £264 if booked at Registration with the cost spread as shown in the table below.**

### 11+ Refresher Course

The Refresher Course comprises 10 ½ hours of additional revision sessions spread over three days at the end of the summer holidays (these sessions are likely to take place during the final two weeks of the School Summer Holiday and there is usually a choice of times and dates, subject to availability). The Refresher Course is a final revision Course and is fundamentally different to the 11+ Workshops, where we re-teach the basics to help your child address their personal 'weaker subject'. **The cost of the 11+ Refresher Course is an additional £297 if booked at Registration with the cost spread as shown in the table below.**



## 11+ Mock Exams

Susan Daughtrey Education is a leading provider of 11+ Mock Exam Sessions. We offer seven Sessions (A, B, C, D, E, F and G) which have been carefully designed to complement your child's 11+ exam preparation. You can find further information about these Sessions on our website: [www.susandaughtreyeducation.com/mock-exams/](http://www.susandaughtreyeducation.com/mock-exams/) Session A is included for all students attending the SDE 11+ Course. **The cost of the additional 6 GL Assessment®-style Susan Daughtrey Mock Exams is an additional £352 if booked at Registration with the cost spread as shown in the table below.**

Each 11+ Mock Exam Session comes with access to the **Susan Daughtrey 11+ Dynamic Video Tuition®** service. With Dynamic Video Tuition, for each question your child answers incorrectly on the Mock Exam tests, you will be provided with:

- 1) Your **child's actual wrong answer option for the question;**
- 2) A **link to a video tutorial**, which can be streamed from home, which includes the following:
  - a. The **test question number, test question and multiple-choice answer options** that appeared on the question paper;
  - b. Where relevant (e.g for VR questions), an **explanation of the technique or method that Susan Daughtrey M.Ed recommends your child uses to answer the question, devised and narrated by Susan Daughtrey M.Ed;**
  - c. Where relevant (e.g for Maths questions), **working out is shown on screen in a step-by-step fashion**, with Susan Daughtrey M.Ed talking your child through the process she/he should have followed to answer the question correctly; and
  - d. Finally, the **correct answer is shown on screen.**

You can pause, rewind and re-watch the video tutorials as many times as you like up to the date of the real 11+ tests.

Dynamic Video Tuition has been devised with the specific objectives of giving your child the opportunity to **learn from their mistakes** and **improve future exam performance.**

This is a unique and innovative resource, first introduced by SDE in 2019, which **responds to your child's individual learning requirements** by identifying only the questions your child answered incorrectly on the test papers and addressing those wrongly answered questions through the deployment of a video tutorial.

The total cost of the SDE 11+ Course, to include the cost of all tuition, the four assessments, 2 Mini Mock Sessions, SDE 11+ Mock Exam Session A, the Prep Bag of books and resources provided as part of the homework programme and online learning resources and results recording, is £2,880.

The cost of the Course is payable in instalments, as follows:

Date	SDE 11+ Course fee	6 x 11+ mock exams (optional extra)	8 hour 11+ Workshop in English, Maths, VR or NVR (optional extra)	10 ½ hour Refresher Course (optional extra)	Payment method
At Registration	£350	-	-	-	Direct Debit or Childcare Vouchers/Tax-Free Childcare
11 monthly payments from 1 <sup>st</sup> October 2023 until 1 <sup>st</sup> August 2024	£230	£32	£24	£27	Direct Debit or Childcare Vouchers/Tax-Free Childcare
<b>TOTAL:</b>	<b>£2,880</b>	<b>£352</b>	<b>£264</b>	<b>£297</b>	

### Childcare Vouchers and Tax-Free Childcare

If you wish to pay with Childcare Vouchers or using Tax-Free Childcare, please refer to:

[www.susandaughtreyeducation.com/childcare-payments/](http://www.susandaughtreyeducation.com/childcare-payments/)

Parents are requested to set up a direct debit (which will act as a default means of payment) at Registration and then to ensure that any Childcare Payments you wish to make to SDE are transferred to SDE at least 14 days before the instalment due date and that notification is provided to [childcarepayments@sde11plus.com](mailto:childcarepayments@sde11plus.com). Your next direct debit instalment will then be cancelled or reduced, according to the Childcare Payment received.

### Registration

Registration for the SDE 11+ Course can be made online via the SDE website. If you are reading this document on-screen, please click the link below (if you are using a PC you should simultaneously press the 'Control' button on your keyboard) or otherwise type the following address into your web browser:

<https://susandaughtreyeducation.com/courses/list-of-11-courses/>

To register, please follow the simple two step procedure:

Step 1 – please fill select your option and fill in your details on the online Registration Form

Step 2 – please set up the online Direct Debit instruction

Save as below, all payments will be collected by direct debit – a direct debit instruction is required for SDE to confirm your child's place on the Course.

We hope you have found all the information contained in this Prospectus helpful. However, if you have any queries about any detail of it, please email [office@sde11plus.com](mailto:office@sde11plus.com) or call 01494 680190 and we will be pleased to help.



**Susan Daughtrey M.Ed**

### DATES FOR YOUR DIARY

Week	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1	9 <sup>th</sup> Oct	10 <sup>th</sup> Oct	11 <sup>th</sup> Oct	12 <sup>th</sup> Oct	13 <sup>th</sup> Oct	14 <sup>th</sup> Oct	15 <sup>th</sup> Oct
2	16 <sup>th</sup> Oct	17 <sup>th</sup> Oct	18 <sup>th</sup> Oct	19 <sup>th</sup> Oct	20 <sup>th</sup> Oct	21 <sup>st</sup> Oct	22 <sup>nd</sup> Oct
<b>SDE OCTOBER HALF TERM</b>							
3	30 <sup>th</sup> Oct	31 <sup>st</sup> Oct	1 <sup>st</sup> Nov	2 <sup>nd</sup> Nov	3 <sup>rd</sup> Nov	4 <sup>th</sup> Nov	5 <sup>th</sup> Nov
4	6 <sup>th</sup> Nov	7 <sup>th</sup> Nov	8 <sup>th</sup> Nov	9 <sup>th</sup> Nov	10 <sup>th</sup> Nov	11 <sup>th</sup> Nov	12 <sup>th</sup> Nov
5	13 <sup>th</sup> Nov	14 <sup>th</sup> Nov	15 <sup>th</sup> Nov	16 <sup>th</sup> Nov	17 <sup>th</sup> Nov	18 <sup>th</sup> Nov	19 <sup>th</sup> Nov
6	20 <sup>th</sup> Nov	21 <sup>st</sup> Nov	22 <sup>nd</sup> Nov	23 <sup>rd</sup> Nov	24 <sup>th</sup> Nov	25 <sup>th</sup> Nov	26 <sup>th</sup> Nov
7	27 <sup>th</sup> Nov	28 <sup>th</sup> Nov	29 <sup>th</sup> Nov	30 <sup>th</sup> Nov	1 <sup>st</sup> Dec	2 <sup>nd</sup> Dec	3 <sup>rd</sup> Dec
8	4 <sup>th</sup> Dec	5 <sup>th</sup> Dec	6 <sup>th</sup> Dec	7 <sup>th</sup> Dec	8 <sup>th</sup> Dec	9 <sup>th</sup> Dec	10 <sup>th</sup> Dec
9	11 <sup>th</sup> Dec	12 <sup>th</sup> Dec	13 <sup>th</sup> Dec	14 <sup>th</sup> Dec	15 <sup>th</sup> Dec	16 <sup>th</sup> Dec	17 <sup>th</sup> Dec
<b>SDE CHRISTMAS HOLIDAY</b>							
10	8 <sup>th</sup> Jan 2024	9 <sup>th</sup> Jan 2024	10 <sup>th</sup> Jan 2024	11 <sup>th</sup> Jan 2024	12 <sup>th</sup> Jan 2024	13 <sup>th</sup> Jan 2024	14 <sup>th</sup> Jan 2024
11	15 <sup>th</sup> Jan	16 <sup>th</sup> Jan	17 <sup>th</sup> Jan	18 <sup>th</sup> Jan	19 <sup>th</sup> Jan	20 <sup>th</sup> Jan	21 <sup>st</sup> Jan
<b>Weekend of 27<sup>th</sup> &amp; 28<sup>th</sup> January 2024: MINI MOCK 1*</b>							
12	29 <sup>th</sup> Jan	30 <sup>th</sup> Jan	31 <sup>st</sup> Jan	1 <sup>st</sup> Feb	2 <sup>nd</sup> Feb	3 <sup>rd</sup> Feb	4 <sup>th</sup> Feb
13	5 <sup>th</sup> Feb	6 <sup>th</sup> Feb	7 <sup>th</sup> Feb	8 <sup>th</sup> Feb	9 <sup>th</sup> Feb	10 <sup>th</sup> Feb	11 <sup>th</sup> Feb
<b>SDE FEBRUARY HALF TERM</b>							
14	19 <sup>th</sup> Feb	20 <sup>th</sup> Feb	21 <sup>st</sup> Feb	22 <sup>nd</sup> Feb	23 <sup>rd</sup> Feb	24 <sup>th</sup> Feb	25 <sup>th</sup> Feb
15	26 <sup>th</sup> Feb	27 <sup>th</sup> Feb	28 <sup>th</sup> Feb	29 <sup>th</sup> Feb	1 <sup>st</sup> Mar	2 <sup>nd</sup> Mar	3 <sup>rd</sup> Mar
16	4 <sup>th</sup> Mar	5 <sup>th</sup> Mar	6 <sup>th</sup> Mar	7 <sup>th</sup> Mar	8 <sup>th</sup> Mar	9 <sup>th</sup> Mar	10 <sup>th</sup> Mar
17	11 <sup>th</sup> Mar	12 <sup>th</sup> Mar	13 <sup>th</sup> Mar	14 <sup>th</sup> Mar	15 <sup>th</sup> Mar	16 <sup>th</sup> Mar	17 <sup>th</sup> Mar
<b>Weekend of 23<sup>rd</sup> &amp; 24<sup>th</sup> March 2024: MINI MOCK 2*</b>							
18	25 <sup>th</sup> Mar	26 <sup>th</sup> Mar	27 <sup>th</sup> Mar	28 <sup>th</sup> Mar			
<b>SDE EASTER HOLIDAY</b>							
18					12 <sup>th</sup> Apr	13 <sup>th</sup> Apr	14 <sup>th</sup> Apr
19	15 <sup>th</sup> Apr	16 <sup>th</sup> Apr	17 <sup>th</sup> Apr	18 <sup>th</sup> Apr	19 <sup>th</sup> Apr	20 <sup>th</sup> Apr	21 <sup>st</sup> Apr
20	22 <sup>nd</sup> Apr	23 <sup>rd</sup> Apr	24 <sup>th</sup> Apr	25 <sup>th</sup> Apr	26 <sup>th</sup> Apr	27 <sup>th</sup> Apr	28 <sup>th</sup> Apr
21	29 <sup>th</sup> Apr	30 <sup>th</sup> Apr	1 <sup>st</sup> May	2 <sup>nd</sup> May	3 <sup>rd</sup> May	4 <sup>th</sup> May	5 <sup>th</sup> May
22	6 <sup>th</sup> May	7 <sup>th</sup> May	8 <sup>th</sup> May	9 <sup>th</sup> May	10 <sup>th</sup> May	11 <sup>th</sup> May	12 <sup>th</sup> May
23	13 <sup>th</sup> May	14 <sup>th</sup> May	15 <sup>th</sup> May	16 <sup>th</sup> May	17 <sup>th</sup> May	18 <sup>th</sup> May	19 <sup>th</sup> May
24	20 <sup>th</sup> May	21 <sup>st</sup> May	22 <sup>nd</sup> May	23 <sup>rd</sup> May	24 <sup>th</sup> May	25 <sup>th</sup> May	26 <sup>th</sup> May
<b>SDE MAY HALF TERM</b>							
25	3 <sup>rd</sup> Jun	4 <sup>th</sup> Jun	5 <sup>th</sup> Jun	6 <sup>th</sup> Jun	7 <sup>th</sup> Jun	8 <sup>th</sup> Jun	9 <sup>th</sup> Jun
26	10 <sup>th</sup> Jun	11 <sup>th</sup> Jun	12 <sup>th</sup> Jun	13 <sup>th</sup> Jun	14 <sup>th</sup> Jun	15 <sup>th</sup> Jun	16 <sup>th</sup> Jun
27	17 <sup>th</sup> Jun	18 <sup>th</sup> Jun	19 <sup>th</sup> Jun	20 <sup>th</sup> Jun	21 <sup>st</sup> Jun	22 <sup>nd</sup> Jun	23 <sup>rd</sup> Jun
28	24 <sup>th</sup> Jun	25 <sup>th</sup> Jun	26 <sup>th</sup> Jun	27 <sup>th</sup> Jun	28 <sup>th</sup> Jun	29 <sup>th</sup> Jun	30 <sup>th</sup> Jun
29	1 <sup>st</sup> Jul	2 <sup>nd</sup> Jul	3 <sup>rd</sup> Jul	4 <sup>th</sup> Jul	5 <sup>th</sup> Jul	6 <sup>th</sup> Jul	7 <sup>th</sup> Jul
30	8 <sup>th</sup> Jul	9 <sup>th</sup> Jul	10 <sup>th</sup> Jul	11 <sup>th</sup> Jul	12 <sup>th</sup> Jul	13 <sup>th</sup> Jul	14 <sup>th</sup> Jul
<b>SDE SUMMER HOLIDAY</b>							
31	26 <sup>th</sup> Aug	27 <sup>th</sup> Aug	28 <sup>th</sup> Aug	29 <sup>th</sup> Aug	30 <sup>th</sup> Aug	31 <sup>st</sup> Aug	1 <sup>st</sup> Sep
32	2 <sup>nd</sup> Sep	3 <sup>rd</sup> Sep	4 <sup>th</sup> Sep	5 <sup>th</sup> Sep	6 <sup>th</sup> Sep	7 <sup>th</sup> Sep	8 <sup>th</sup> Sep

\* Mini Mocks are booked separately. You will be asked to book these (for no additional fee) shortly after the Course commences. A wide selection of dates/times/venues will be offered. There will be no regular weekly lesson during the two Mini Mock weeks.



## OBJECTIVES

“The primary objective of the Course is to offer a first-class quality Course where every effort is made to address the student’s weaknesses, to maximise his/her examination performance and to extend each student to his/her fullest potential so the child has the best possible chance of success in the 11+.”

In order to create the best learning environment for each pupil, all reasonable efforts will be made to achieve the following objectives:

- That each pupil is able to learn in a safe environment;
- That each pupil’s progress or ability to learn and improve his/her performance is enhanced by a focused learning environment, free from distractions and not impeded by the poor conduct or behaviour of other children in the class; and
- That each pupil shows courtesy and respect to the teacher of the class, the other children in the class and any other persons he or she comes into contact with on the course and/or while at the course venue.

## TERMS AND CONDITIONS

### 1. Definitions

In these Terms and Conditions, the following terms have the meanings stated below:

- “**Child**” means the child who is registered to attend an SDE course and whose name appears on the Registration Form;
- “**Client**” means the parent or guardian of a Child registered to attend an SDE course whose name appears on the Registration Form; and
- “**SDE**” means in the case of the 11+ Course, the 11+ Workshops (if opted for) and the 11+ Refresher Course (if opted for), SDE (Tuition) LLP, a limited liability partnership registered in England with LLP number OC422318 and in the case of the 11+ Mock Exams Sessions (if opted for), Susan Daughtrey Education LLP, a limited liability partnership registered in England with LLP number OC381033.

### 2. Parties etc.

- 2.1. This agreement is between the Client and SDE. Neither the Client nor the Child has any direct or indirect contractual or other relationship with any other person or entity other than SDE.
- 2.2. This agreement supersedes and replaces any previous agreement(s) between the Client and SDE.

### 3. Safety

- 3.1. The Client shall, prior to the commencement of the course and at regular intervals during the continuation of the course, emphasise to the Child the importance of remaining under the supervision of the teacher at all times during class and while at the course venue. The Child should be instructed not to leave the course venue under any circumstances unless accompanied by the Client or the person nominated by the Client to deliver and collect the Child from the course venue.
- 3.2. The Client shall ensure that he or she or, where relevant, the person with responsibility to deliver and collect the Child to and from the course venue on the relevant course date personally:
  - 3.2.1. delivers the Child to the custody of the teacher in charge of the Child’s course; and
  - 3.2.2. collects the Child from the teacher in charge of the Child’s course.

### 4. Medical conditions, medication and treatments

- 4.1. The Client shall notify SDE in writing at registration if the child suffers from any medical injury, condition (including any allergies) or disability that ought properly to be brought to the attention of SDE so that an assessment of the needs of the child can be made.

- 4.2. In the event that the child develops a medical condition (including any allergies) while attending an SDE course, the Client shall inform SDE in writing in advance of the lesson so that an assessment of the needs of the Child can be made.
- 4.3. The Client shall ensure that any medication or treatment that the Child is receiving (either at the time of registration on the course or during the continuation of the course) is brought to the attention of:
  - 4.3.1. prior to registration, or at such time during the course as the medication or treatment commences, to SDE by notice in writing; and
  - 4.3.2. at the commencement of each lesson, to the teacher of the class.
- 4.4. SDE and its teachers are not trained or insured to administer medications and, accordingly, are unable to administer medications to children attending SDE courses. If required, the Client shall administer the medications having first advised SDE of the circumstances.
- 4.5. SDE reserves the right at any time and without further notice to the Client to refuse to administer medication or treatment. Such refusal to administer medication shall extend, without limitation, to a decision, to be made by the teacher or relevant SDE employee, consultant or agent who may need to make such a decision following the development of a medical condition or emergency situation while the Child is in the custody of SDE. In such circumstances the teacher or relevant SDE employee, consultant or agent may contact the emergency services and/or the Client if they consider it appropriate to do so.
- 4.6. In the event that SDE is notified that a pupil in a class has a food allergy (or other similar condition), the teacher will take reasonable precautions to protect that pupil from exposure to the cause of the allergy (or other similar condition) but SDE cannot guarantee non-exposure.

## 5. Payment

All course fees are to be paid on the date(s) set out in the Registration Form and, in the event that the Client fails to make payment on the due date(s), the Child shall not be entitled to attend the course and SDE reserve the right to cancel the Child's place and to allocate the Child's place to another pupil without further notice. Cancellation in such circumstances is without prejudice to the other remedies SDE may have against the Client in respect of such non-payment.

## 6. Withdrawal / Cancellation / Curtailment / Non-attendance

- 6.1. If you wish to cancel the Child's place on the Course at any time, including before the Course has started, you may do so by notifying SDE in writing by email to [jdaughtrey@sde11plus.com](mailto:jdaughtrey@sde11plus.com). You will not be liable for any direct debit instalments due after the date of notification of withdrawal, however you will not receive a refund of any payments made or due prior to or on the date of withdrawal. Once you have withdrawn your child from the Course, your child is not entitled to attend any further lessons. You are not required to return any homework materials (such as the Prep Bag) supplied to your child prior to the date of withdrawal.
- 6.2. The Client is assured that SDE will use its reasonable endeavours to deliver the course on the date(s) and time(s) set out in the Prospectus. However, there may be exceptional circumstances in which it is necessary for SDE to cancel the course, for example, where a teacher becomes unwell and is unable to deliver the course or a course venue is, for some reason, no longer available. In the extremely unlikely event that a course is cancelled part way through its delivery, SDE will refund a pro rata amount of the course fee to take account of the part of the course which is not delivered and the Client's entitlement to such a pro rata refund will be its sole remedy against SDE in these circumstances.
- 6.3. At any time on or prior to the date on which the first lesson of a course is to be delivered, SDE reserves the right to cancel:
  - 6.3.1. the course; or
  - 6.3.2. the Child's place on the course;and, in such circumstances, the Client's only remedy against SDE shall be to a refund of the payment(s) he or she has already made to SDE for such course.
- 6.4. SDE reserves the right to remove a Child from one or more classes (or, where appropriate, the remainder of the course) in the event that the Child's conduct or behaviour is, in the opinion of SDE, such that it:

- 6.4.1. prevents or inhibits (or is likely to prevent or inhibit) SDE from meeting the objectives (stated above these Terms and Conditions) for the benefit of all pupils on the Child's course; or
- 6.4.2. interferes (or is likely to interfere) with the proper management of the class by the teacher having regard, in particular, to the health and safety of all pupils, the teacher and any other persons who are (or may be) present at the course venue.

For the purposes of this clause 6.4, SDE's decision as to what constitutes behaviour or conduct which has the effect(s) (or is likely to have the effect(s)) set out above shall be final and binding on the parties.

- 6.5. In the event that a Child is for any reason unable to attend a class, application may be made in writing to SDE to arrange an alternative date in another class to be provided by SDE (if any). SDE shall make reasonable efforts to accommodate the child but accommodation shall at all times be subject to availability (including, for the avoidance of doubt, sufficient space, in the opinion of SDE, for the Child to attend in addition to the pupils already scheduled to attend such class). In the event that no alternative class is available, or if the Child is unable to attend an alternative class offered to the Client by SDE, SDE shall, on request, indicate the work the Child should complete at home (where possible). For safety and logistical reasons, no Child shall be admitted to an alternative class where prior arrangement has not been made with SDE by following the procedures set out in this clause.

## 7. Customer satisfaction

- 7.1. In the unlikely event that you are not happy with the services provided by SDE, in the first instance please raise your concerns with the course teacher at the first available opportunity.
- 7.2. In the event that having raised your concerns with the course teacher the matter has not been resolved to your satisfaction, please contact Susan Daughtrey Education's head office by email to the following email address providing as much information as possible about your circumstances [jdaughtrey@sde11plus.com](mailto:jdaughtrey@sde11plus.com).

## 8. Intellectual Property

- 8.1. It is hereby acknowledged by the Client that SDE has certain valuable intellectual property rights including, without limitation, copyright, trademarks, trade names and trade secrets (e.g. techniques) with respect to the provision of its courses and other services which are provided by SDE (together "Intellectual Property").
- 8.2. All Intellectual Property provided to the Client and/or Child (howsoever supplied, including without limitation, in hard or electronic form):
  - 8.2.1. shall remain the sole and exclusive property of SDE and no right, title or interest in such Intellectual Property shall transfer to the Client and/or Child under these Terms and Conditions (or otherwise) and no right is given to duplicate or transmit (by electronic means or otherwise) such Intellectual Property (in part or in whole) and no right is hereby or shall be given or implied unless and until stated by SDE in writing; and
  - 8.2.2. shall remain the confidential information of SDE and must not be disclosed, transferred or provided to (whether to review, retain or take copies of) any other person without the prior written consent of SDE.
- 8.3. Most of the Intellectual Property has been written by SDE for the Susan Daughtrey course. This involves many thousands of hours of writing, reviewing, typesetting and proof-reading work. Whilst considerable effort is made to ensure the Intellectual Property is of the highest standard, due to the considerable volume of work involved in the preparation of the Intellectual Property and the need to regularly update this work to best cater to the requirements of the 11+ tests, we cannot guarantee that the works will be entirely error free. SDE does not accept any liability in respect of any errors in or omissions from the Intellectual Property.

## 9. Personal data

- 9.1. We will use the personal data that you give us to:
  - 9.1.1. provide the tuition services; and
  - 9.1.2. inform you about similar products or services offered by Susan Daughtrey Education.

- 9.2. We may store personal data in hard or electronic form and it may be given to, or accessed by, other legal entities (and their respective personnel) trading under the "Susan Daughtrey Education" or "SDE" brand. We will not give, or provide access to, personal data to any third party.

## 10. Exclusion and Limitation of Liability

- 10.1. Without prejudice to clause 10.2, SDE's maximum aggregate liability for breach of these Terms and Conditions (including any liability for the acts or omissions of its employees, consultants or agents), whether arising in contract, tort (including negligence), misrepresentation or otherwise, shall in no circumstances exceed the amount of course fees paid by the Client to SDE for the SDE course(s) the Child is registered to attend.
- 10.2. Nothing in these Terms and Conditions shall in any way limit:
- 10.2.1. either party's liability for death or personal injury caused by its own negligence; or
  - 10.2.2. any liability which cannot be excluded by law.
- 10.3. These Terms and Conditions set forth the full extent of SDE's obligations and liabilities in respect of the course and/or other services provided by SDE including as to its quality, the chances of a Child's success in the examinations (which, for the avoidance of doubt, is not guaranteed by SDE). Any other condition, warranty, or other term concerning the course or other services to be provided by SDE which might otherwise be implied in or incorporated within these Terms and Conditions, whether by statute, common law or otherwise, is hereby expressly excluded.
- 10.4. The performance of any Child in the actual 11+ examination is ultimately the sole responsibility of the Child and SDE shall not be responsible or liable for:
- 10.4.1. a Child failing the exam(s) or not performing in the exam(s) as expected by the Client and/or Child; or
  - 10.4.2. without prejudice to the generality of the foregoing provisions of this clause 10.4, any indirect or consequential loss or damage (whether relating to the circumstances provided for by clause 10.4.1 or otherwise).

## 11. Novation

Client agrees that SDE may transfer the benefit and burden of this contract to another entity trading under the 'SDE' and 'Susan Daughtrey Education' names. If this happens, SDE will write to Client informing Client of the change.

## 12. Third Parties

Nothing in these Terms and Conditions is intended to give any person any right to enforce any term of these Terms and Conditions which that person would not have but for the Contract (Rights of Third Parties) Act 1999.

## 13. General

- 13.1. Any notice to SDE should be in writing, in an envelope marked "Confidential" and addressed to Susan Daughtrey, Susan Daughtrey Education, at the current Registered Office address of SDE as registered with Companies House with a copy of the same sent by email to [jdaughtrey@sde11plus.com](mailto:jdaughtrey@sde11plus.com)
- 13.2. Any notice to the Client shall be sent to the address of the Client on the Registration Form or as notified to SDE from time to time.

February 2023